



PHIL BREDESEN
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION
7th FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0380

TIMOTHY K. WEBB, Ed.D.
COMMISSIONER

**LEA COMPREHENSIVE APPLICATION FOR
SPECIAL EDUCATION SERVICES**
Tennessee Code Annotated §49-10-302
Public Law 94-142, as amended
Public Law 105-17, as amended
Public Law 108-446

TO BE COMPLETED BY LOCAL SCHOOL SYSTEM

Compliance Assurance and Statistical Information	July 1, 2009 – September 30, 2010	
School System:	Coffee County Schools	
Director of Schools:	Kenny Casteel	
Signature		Date
E-Mail Address:	casteelk@k12coffee.net	
Name of Program Contact Person:	Kathryn McCormick	
E-Mail Address:	mccormickk@k12coffee.net	
Address:	1343 McArthur Street Manchester, Tennessee 37355	Telephone No.: 931-723-5150

TO BE COMPLETED BY THE STATE DEPARTMENT OF EDUCATION

Amount of IDEA, Part B Funds Approved:	\$	Permissive Use of Funds
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<p>Amount of Preschool Grant Funds Approved: \$ _____</p>	<p>Requested for: A B C</p>
<p>Signature (Authorized State Department of Education Official) _____ Date _____</p>	

Must be submitted to your Management Consultant before July 1, 2009.

**TCA 49-10-302
Section 612 (a) (11)**

ED – 1811/ Rev 1/2009
Department of Education
LEA: Coffee County Schools

COMPLIANCE ASSURANCES FOR USE OF IDEA FUNDS

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the school system, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the State Department of Education.

The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA meets each of the following conditions:

1. Special Education and Related Services will be provided in compliance with the established Tennessee Rules, Regulations & Minimum Standards.
2. The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.
 - a. A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) and who have a current individual education program (IEP), residing in the State between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a)(1)
 - b. The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a)(2)
 - c. All children with disabilities residing in the LEA, including children with disabilities who are homeless children, or are wards of the State, and children with disabilities attending private schools within the LEAs jurisdiction, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a)(3)
 - d. An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a)(4)
 - e. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a)(5)(A)
 - f. Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a)(6)
 - g. Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a)(7)
 - h. LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a)(8)

- i. Children participating in early intervention programs assisted under Part C, and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a)(9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a)(10) and an IEP or, if consistent with sections 614(d)(2)(B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a)(9)
- j. Ensure that all requirements under §612(a)(10) regarding Children In Private Schools are being carried out in a manner consistent with the statute.
- k. Ensure that all requirements under T.C.A. §49-10-107, T.C.A. §49-10-305 and T.C.A. §49-10-701, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.
- l. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of § 612(a)(14) and § 2122 of the Elementary and Secondary Education Act of 1965. 613(a)(3)

LEA: Coffee County Schools

- m. This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a)(23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a)(6)
- 3. The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a)(15) and 612 (a)(16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a)(7)
- 4. The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a)(8)
- 5. The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. 613(a)(9)
- 6. Subject to section 613(b)(3), the LEA application submitted to the SDE shall remain in effect until the LEA submits to the SDE such modifications as the LEA determines necessary. 613(b)(2)
- 7. Ensure that all requirements under §613(a)(5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.
- 8. Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program. TRR&MS 0520-1-9-.03 (3)(a)
- 9. Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a)(2)(B)-(C) to reduce the level of expenditures. §613(a)(2)(A)and §612(a)(17), TRR&MS 0520-1-9-03(2)(K)(4)
- 10. According to Rule 0520-1-9-14(6)(a), procedures for providing an independent education evaluation (IEE) upon parental request have been submitted and approved to the Department of Education. Any future revision to the IEE procedure will be submitted to the Department for approval.
- 11. According to TCA 9-1-104 (a) & (b) *Maximum class size*, our LEA case load and class size standards have been submitted and approved by the Department. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Division of Special Education for approval and for reference purposes.
- 12. Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. TRR&MS 0520-1-9-.03 (3)(a)(b)

Signature of Director of Schools

Date

**A. Children With Disabilities To Receive
Free Appropriate Public Education Services from the School System
2008-2009**

DISABILITY	(1) Within School System		(2) Contractual Agreement		(3) Total to Receive FAPE		(4) # Receiving Special Transportation		(5) # Private School Students Placed by LEA Receiving Services		Placed by Parents	
	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	(6a) # Private School Students Placed by Parents within system	(6b) # Of Private School Students (6a) Served by LEA This School Year	3-5	6-21
Autism	7	14	0	0	7	14	5	12	0	0	0	0
Blind	0	0	0	0	0	0	0	0	0	0	0	0
Deaf-Blindness	0	0	0	0	0	0	0	0	0	0	0	0
Deafness	0	0	0	0	0	0	0	0	0	0	0	0
Developmental Delay	8	8	0	0	8	8	4	6	0	0	0	0
Emotional Disturbance	0	14	0	0	0	14	0	8	0	0	0	0
Hearing Impairments	3	7	0	0	3	7	1	4	0	0	0	0
Intellectually Gifted	0	36	0	0	0	36	0	0	0	0	0	0
Language Impairments	18	80	0	0	18	80	8	12	0	0	0	0
Mental Retardation	0	19	0	0	0	19	0	10	0	0	0	0
Multiple Disabilities	0	5	0	0	0	5	0	5	0	0	0	0
Orthopedic Impairments	0	9	0	0	0	9	0	5	0	0	0	0
Other - Functional Delay	0	49	0	0	0	49	0	4	0	0	0	0
Other - Health Impairments	3	48	0	0	3	48	2	12	0	0	0	0
Specific Learning Disabilities	0	200	0	0	0	200	0	12	0	0	0	0
Speech Impairment	35	120	0	0	35	120	3	3	0	0	0	0
Traumatic Brain Injury	0	3	0	0	0	3	0	3	0	0	0	0
Visual Impairments	0	2	0	0	0	2	0	2	0	0	0	0
TOTAL	74	614	0	0	74	614	23	98	0	0	0	0
									Grand Total	688		

B.1 *OPTIONS TO BE PROVIDED* AGES 3 – 5*

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	OPTION 6**	OPTION 7	OPTION 8***	OPTION 9	OPTION 10	TOTAL
8	44	4	10	8	2	5	1			82

B.2 *OPTIONS TO BE PROVIDED* AGES 6 -21*

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5	OPTION 6**	OPTION 7	OPTION 8**	OPTION 9	OPTION 10	TOTAL
150	140	131	62	112	12	37	12		1	657

* This is a **duplicated count** and should reflect both primary and one secondary option of service.

** For each option 6 student there is at least $\frac{1}{2}$ FTE of an education assistant or interpreter position budgeted in general purpose funds.

***Since Option 8 includes 2 related services, students reported in Option 8 should not be reported in another Option.

Do not place 0's in columns with no students.

TRR & MS 0520-1-9-.03 (1)(k)

C. FINANCIAL INFORMATION

1. PERMISSIVE USE OF FUNDS

AFTER reading the requirements on the corresponding form, please answer **yes** or **no** to each of the following items (A, B, and C). Any **yes** response requires completion of a corresponding form that follows. If **no** is answered on all three items, continue completing the application and disregard the attached forms for these permissive programs.

Yes No **A. Adjustment to Local Effort in Certain Fiscal Years.** IDEA 04 allows a LEA to reduce state and local maintenance of effort by up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA. If the LEA wishes to reduce MOE, it must use the attached form to calculate the maximum amount available for this purpose (Page 5A) and indicate how these funds will be used (Page 5A(1)).

There are limitations to this adjustment. If the LEA is also electing to take funds under Coordinated Early Intervening Services, this reduces the amount of funds available for the reduction of MOE. Also, any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

Yes No **B. Permissive Use of IDEA funds for Schoolwide Program.** IDEA allows a LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met. (*Use form on Page 5B*)

Yes No **C. Permissive Use of IDEA funds for Coordinated Early Intervening Services.** IDEA allows a LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have **not been identified** as needing special education or related services but who need additional academic and behavioral **support to succeed in a general education environment.**
(*Use form on Page 5C*)

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d)(2)(B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" *Adjustment to Local Effort* (above).

If an applicant utilizes these funds, you must show the calculations on the corresponding form.

C. FINANCIAL INFORMATION

2. Estimated Expenditures
Education for Students with Disabilities

ACCOUNT NO 71200	EXPENDITURES INSTRUCTION (71000) SPECIAL EDUCATION PROGRAM (71200)	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
116	Teachers	1,485,000	35	75,000	2		
117	Career Ladder Program	17,000	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
127	Career Ladder Extended Contracts		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
128	Homebound Teachers	13,000	N/A				
162	Clerical Personnel						
163	Educational Assistants	181,000	16	356500	30	19755.16	2
171	Speech Pathologist	141,000	3				
189	Other Salaries & Wages (Specify)	126,551	3.25	17200	0.5		
195	Certified Substitute Teachers	2,500		3000			
198	Non-Certified Substitute Teachers	12,000		18000			
201	Social Security	118,200	XXXXXXX	29000	XXXXXXX	1224	XXXXXXX
204	State Retirement	124,200	XXXXXXX	35000	XXXXXXX	1632	XXXXXXX
206	Life Insurance	9,373	XXXXXXX	6400	XXXXXXX		XXXXXXX
207	Medical Insurance	345,900	XXXXXXX	200000	XXXXXXX		XXXXXXX
208	Dental Insurance	26,860	XXXXXXX		XXXXXXX		XXXXXXX
210	Unemployment Compensation		XXXXXXX		XXXXXXX		XXXXXXX
212	Employer Medicare	27,650	XXXXXXX	6800	XXXXXXX	287	XXXXXXX
299	Other Fringe Benefits (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
310	Contracts With Other Public Agencies		XXXXXXX		XXXXXXX		XXXXXXX
311	Contracts With Other School Systems		XXXXXXX		XXXXXXX		XXXXXXX
312	Contracts With Private Agencies		XXXXXXX		XXXXXXX		XXXXXXX
322	Evaluation & Testing		XXXXXXX		XXXXXXX		XXXXXXX
330	Operating Lease Payments		XXXXXXX		XXXXXXX		XXXXXXX
336	Maintenance And Repair Services - Equipment	1,500	XXXXXXX	3500	XXXXXXX		XXXXXXX
356	Tuition		XXXXXXX		XXXXXXX		XXXXXXX
369	Contracts for Substitute Teachers - Certified		XXXXXXX		XXXXXXX		XXXXXXX
370	Contracts for Substitute Teachers - Non-		XXXXXXX		XXXXXXX		XXXXXXX
399	Other Contracted Services (Specify)	47,500	XXXXXXX	60000	XXXXXXX		XXXXXXX
429	Instructional Supplies & Materials	15,000	XXXXXXX	10000	XXXXXXX		XXXXXXX
449	Textbooks		XXXXXXX	7500	XXXXXXX		XXXXXXX
499	Other Supplies & Materials (Specify)	4,000	XXXXXXX	8500	XXXXXXX		XXXXXXX
535	Fee Waivers		XXXXXXX		XXXXXXX		XXXXXXX
599	Other Charges (Specify)	1,000	XXXXXXX	2500	XXXXXXX		XXXXXXX
725	Special Education Equipment		XXXXXXX	7500	XXXXXXX		XXXXXXX
71200	TOTAL EXPENDITURES	2699234	XXXXXXX	846400	XXXXXXX	22898.16	XXXXXXX

Special Education Expenses Only

FTE Positions: Full time equivalency – **use two decimals**.Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks

ROUND TO NEAREST DOLLAR

TRR&MS 0520-1-9-.03 (2) (k) (7)
 0520-1-9-.03 (1) (k) (2)
 EDGAR Sect 80.20 (a) (2)
 (Subpart C (b) (4)

C. FINANCIAL INFORMATION (Continued)

2. Estimated Expenditures
Education for Students with Disabilities

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE POSITIONS	IDEA PART B	*FTE POSITIONS	PRESCHOOL GRANT	*FTE POSITIONS
72130	SUPPORT SERVICES (72000) STUDENTS (72100) OTHER STUDENT SUPPORT (72130)						
117	Career Ladder Program		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
123	Guidance Personnel						
124	Psychological Personnel						
127	Career Ladder - Extended Contracts		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
130	Social Workers						
135	Assessment Personnel						
161	Secretary(s)						
162	Clerical Personnel						
164	Attendants						
170	School Resource Officers						
189	Other Salaries & Wages (Specify)						
201	Social Security		XXXXXXX		XXXXXXX		XXXXXXX
204	State Retirement		XXXXXXX		XXXXXXX		XXXXXXX
206	Life Insurance		XXXXXXX		XXXXXXX		XXXXXXX
207	Medical Insurance		XXXXXXX		XXXXXXX		XXXXXXX
208	Dental Insurance		XXXXXXX		XXXXXXX		XXXXXXX
210	Unemployment Compensation		XXXXXXX		XXXXXXX		XXXXXXX
212	Employer Medicare		XXXXXXX		XXXXXXX		XXXXXXX
299	Other Fringe Benefits (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
307	Communication		XXXXXXX		XXXXXXX		XXXXXXX
309	Contracts with Government Agencies		XXXXXXX		XXXXXXX		XXXXXXX
311	Contracts with other School Systems		XXXXXXX		XXXXXXX		XXXXXXX
322	Evaluation & Testing	4500	XXXXXXX	4000	XXXXXXX		XXXXXXX
330	Operating Lease Payment		XXXXXXX		XXXXXXX		XXXXXXX
336	Maintenance & Repair Services-Equip		XXXXXXX		XXXXXXX		XXXXXXX
348	Postal Charges		XXXXXXX		XXXXXXX		XXXXXXX
355	Travel		XXXXXXX		XXXXXXX		XXXXXXX
399	Other Contracted Services (Specify)		XXXXXXX		XXXXXXX		XXXXXX
499	Other Supplies & Materials (Specify)		XXXXXXX		XXXXXXX		XXXXXX
524	In-service/Staff Development		XXXXXXX		XXXXXXX		XXXXXX
599	Other Charges (Specify)		XXXXXXX		XXXXXXX		XXXXXX
790	Other Equipment (Specify)		XXXXXXX		XXXXXXX		XXXXXX
72130	TOTAL EXPENDITURES	4500	XXXXXXX	4000	XXXXXXX	0	XXXXXXX

Special Education Expenses Only

*FTE Positions: Full time equivalency – **use two decimals**.Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

ROUND TO NEAREST DOLLAR

C. FINANCIAL INFORMATION (Continued)

2. Estimated Expenditures
Education for Students with Disabilities

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
72220	SUPPORT SERVICES (72000) INSTRUCTIONAL STAFF (72200) SPECIAL EDUCATION PROGRAM STAFF (72220)						
105	Supervisor/Director	59500	1				
117	Career Ladder Program	1000	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
124	Psychological Personnel	107950	2	3630	0.07		
127	Career Ladder Extended Contracts		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
135	Assessment Personnel						
161	Secretary(s)	18097	0.05	18097.88	0.05		
162	Clerical Personnel						
171	Speech Pathologist (Supervisory)						
189	Other Salaries & Wages (Specify)	2400	0.02				
196	In-Service Training		XXXXXXX		XXXXXXX		XXXXXXX
201	Social Security	11715	XXXXXXX	1347	XXXXXXX		XXXXXXX
204	State Retirement	12508	XXXXXXX	1462	XXXXXXX		XXXXXXX
206	Life Insurance	637	XXXXXXX	92	XXXXXXX		XXXXXXX
207	Medical Insurance	27500	XXXXXXX	3600	XXXXXXX		XXXXXXX
208	Dental Insurance	1088	XXXXXXX		XXXXXXX		XXXXXXX
210	Unemployment Compensation		XXXXXXX		XXXXXXX		XXXXXXX
212	Employer Medicare	2740	XXXXXXX	315	XXXXXXX		XXXXXXX
299	Other Fringe Benefits (Specify)		XXXXXXX		XXXXXXX		XXXXXXX
307	Communication		XXXXXXX		XXXXXXX		XXXXXXX
308	Consultants		XXXXXXX		XXXXXXX		XXXXXXX
330	Operating Lease Payments		XXXXXXX		XXXXXXX		XXXXXXX
336	Maintenance & Repair Services -Equipment		XXXXXXX		XXXXXXX		XXXXXXX
348	Postal Charges		XXXXXXX		XXXXXXX		XXXXXXX
355	Travel	12300	XXXXXXX	2000	XXXXXXX		XXXXXXX
399	Other Contracted Services (Specify)	500	XXXXXXX		XXXXXXX		XXXXXXX
499	Other Supplies & Materials (Specify)	1000	XXXXXXX	3400	XXXXXXX		XXXXXXX
524	In-Service/Staff Development	2000	XXXXXXX	3000	XXXXXXX		XXXXXXX
599	Other Charges (Specify)	1000	XXXXXXX	2412	XXXXXXX		XXXXXXX
701	Administrative Equipment		XXXXXXX	3500	XXXXXXX		XXXXXXX
72220	TOTAL EXPENDITURES	261935	XXXXXXX	42855.88	XXXXXXX	0	XXXXXXX

Special Education Expenses Only

*FTE Positions: Full time equivalency – use two decimals.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

ROUND TO NEAREST DOLLAR

C. FINANCIAL INFORMATION (Continued)

2. Estimated Expenditures
Education for Students with Disabilities

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	FTE Positions	PRESCHOOL GRANT	*FTE Positions
72410	SUPPORT SERVICES (72000) SCHOOL ADMIN. (72400) OFFICE OF PRINCIPAL (72410)						
104	Principal(s)						
117	Career Ladder Program		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
119	Accountants/ Bookkeepers						
127	Career Ladder Extended Contracts		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
139	Assistant Principal(s)						
161	Secretary(s)						
162	Clerical Personnel						
189	Other Salaries & Wages (Specify)						
196	In-Service Training		XXXXXXX	XXXXXXX			XXXXXXX
201	Social Security		XXXXXXX	XXXXXXX			XXXXXXX
204	State Retirement		XXXXXXX	XXXXXXX			XXXXXXX
206	Life Insurance		XXXXXXX	XXXXXXX			XXXXXXX
207	Medical Insurance		XXXXXXX	XXXXXXX			XXXXXXX
208	Dental Insurance		XXXXXXX	XXXXXXX			XXXXXXX
210	Unemployment Compensation		XXXXXXX	XXXXXXX			XXXXXXX
212	Employer Medicare		XXXXXXX	XXXXXXX			XXXXXXX
299	Other Fringe Benefits (Specify)		XXXXXXX	XXXXXXX			XXXXXXX
307	Communication	4500	XXXXXXX	1800	XXXXXXX		XXXXXXX
317	Data Processing Services		XXXXXXX	XXXXXXX			XXXXXXX
320	Dues & Memberships		XXXXXXX	XXXXXXX			XXXXXXX
330	Operating Lease Payment		XXXXXXX	XXXXXXX			XXXXXXX
336	Maintenance & Repair Services-		XXXXXXX	XXXXXXX			XXXXXXX
348	Postal Charges		XXXXXXX	XXXXXXX			XXXXXXX
355	Travel		XXXXXXX	XXXXXXX			XXXXXXX
399	Other Contracted Services (Specify)		XXXXXXX	XXXXXXX			XXXXXXX
411	Data Processing Supplies		XXXXXXX	XXXXXXX			XXXXXXX
435	Office Supplies		XXXXXXX	XXXXXXX			XXXXXXX
499	Other Supplies & Materials (Specify)		XXXXXXX	XXXXXXX			XXXXXXX
524	In-Service/Staff Development		XXXXXXX	XXXXXXX			XXXXXXX
599	Other Charges (Specify)		XXXXXXX	XXXXXXX			XXXXXXX
701	Administration Equipment		XXXXXXX	XXXXXXX			XXXXXXX
72410	TOTAL EXPENDITURES	4500	XXXXXXX	1800	XXXXXXX	0	XXXXXXX

Special Education Expenses Only

*FTE Positions: Full time equivalency – **use two decimals**.

Line item substitutions or additions shall NOT be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

ROUND TO NEAREST DOLLAR

C. FINANCIAL INFORMATION (continued)
2. Estimated Expenditures for Education for Students with Disabilities

ACCOUNT NO.	EXPENDITURES	GENERAL PURPOSE FUND	*FTE Positions	IDEA PART B	*FTE Positions	PRESCHOOL GRANT	*FTE Positions
72710	SUPPORT SERVICES (72000) STUDENT TRANSPORTATION (72700) TRANSPORTATION (72710)						
105	Supervisor/Director						
142	Mechanic(s)						
146	Bus Drivers						
162	Clerical Personnel						
189	Other Salaries & Wages (S p e c i f y)	178000	10				
196	In-Service Training						
201	Social Security	11036	XXXXXXX		XXXXXXX		XXXXXXX
204	State Retirement	14700	XXXXXXX		XXXXXXX		XXXXXXX
206	Life Insurance		XXXXXXX		XXXXXXX		XXXXXXX
207	Medical Insurance		XXXXXXX		XXXXXXX		XXXXXXX
208	Dental Insurance		XXXXXXX		XXXXXXX		XXXXXXX
210	Unemployment Compensation		XXXXXXX		XXXXXXX		XXXXXXX
212	Employer Medicare	2581	XXXXXXX		XXXXXXX		XXXXXXX
299	Other Fringe Benefits (S p e c i f y)		XXXXXXX		XXXXXXX		XXXXXXX
307	Communication		XXXXXXX		XXXXXXX		XXXXXXX
311	Contracts with Other School Systems		XXXXXXX		XXXXXXX		XXXXXXX
312	Contracts with Private Agencies		XXXXXXX		XXXXXXX		XXXXXXX
313	Contracts with Parents		XXXXXXX		XXXXXXX		XXXXXXX
314	Contracts with Public Carriers		XXXXXXX		XXXXXXX		XXXXXXX
315	Contracts with Vehicle Owners		XXXXXXX		XXXXXXX		XXXXXXX
329	Laundry Service		XXXXXXX		XXXXXXX		XXXXXXX
330	Operating Lease Payments		XXXXXXX		XXXXXXX		XXXXXXX
338	Maintenance & Repair Service -		XXXXXXX		XXXXXXX		XXXXXXX
340	Medical & Dental Services		XXXXXXX		XXXXXXX		XXXXXXX
348	Postal Charges		XXXXXXX		XXXXXXX		XXXXXXX
351	Rentals		XXXXXXX		XXXXXXX		XXXXXXX
355	Travel		XXXXXXX		XXXXXXX		XXXXXXX
399	Other Contracted Services (S p e c i f y)		XXXXXXX		XXXXXXX		XXXXXXX
412	Diesel Fuel		XXXXXXX		XXXXXXX		XXXXXXX
418	Equipment & Machinery Parts		XXXXXXX		XXXXXXX		XXXXXXX
424	Garage Supplies		XXXXXXX		XXXXXXX		XXXXXXX
425	Gasoline		XXXXXXX		XXXXXXX		XXXXXXX
433	Lubricants		XXXXXXX		XXXXXXX		XXXXXXX
450	Tires & Tubes		XXXXXXX		XXXXXXX		XXXXXXX
453	Vehicle Parts		XXXXXXX		XXXXXXX		XXXXXXX
499	Other Supplies & Materials (S p e c i f y)		XXXXXXX		XXXXXXX		XXXXXXX
511	Vehicle & Equipment Insurance		XXXXXXX		XXXXXXX		XXXXXXX
524	In-Service/Staff Development		XXXXXXX		XXXXXXX		XXXXXXX
599	Other Charges (S p e c i f y)		XXXXXXX		XXXXXXX		XXXXXXX
701	Administration Equipment		XXXXXXX		XXXXXXX		XXXXXXX
729	Transportation Equipment		XXXXXXX		XXXXXXX		XXXXXXX
72710	TOTAL EXPENDITURES	206317	XXXXXXX	0	XXXXXXX	0	XXXXXXX

Special Education Expenses Only

*FTE Positions: Full time equivalency – **use two decimals**

Line item substitutions or additions shall **NOT** be made.

All personnel must be verified with budget allocation. Do not put numbers in XXX blocks.

ROUND TO NEAREST DOLLAR

C. FINANCIAL INFORMATION (continued)**3. Estimated Expenditure Summary
Education for Students with Disabilities**

ACCOUNT SERIES	EXPENDITURES	GENERAL PURPOSE FUND	IDEA	PRESCHOOL
71150	Alternative Schools			
71200	Special Education Program	2699234	846400	22898.16
72120	Health Services	75893		
72130	Other Student Support	4500	4000	
72215	Alternative Instruction Program			
72220	Special Education Program Staff	261935	42854.88	
72410	Office of Principal	4500	1800	
72710	Transportation	206317		
99100-590	Transfer Out of Funds: Indirect Cost *	XXXXXXX	7691	199
99100-590	Permissive Use of Funds:	XXXXXXX	XXXXXXX	XXXXXXX
	A. Adjustment to Local Effort		XXXXXXX	XXXXXXX
	B. School Wide	XXXXXXX		XXXXXXX
	C. Early Intervening Services	XXXXXXX		XXXXXXX
TOTAL EXPENDITURES		3252379	902745.88	23097.16

Indirect Cost Rate: .87%

Note: Subtract out all expenditures for equipment prior to determining indirect cost amounts.

Do Not include any "Permissive Use of Funds" expenditures when determining indirect cost amounts.

C. FINANCIAL INFORMATION (continued) IDEA, PART B PRESCHOOL GRANT**4. Equipment Purchase
Requiring Prior Approval**

THIS INCLUDES EQUIPMENT HAVING A USEFUL LIFE OF
MORE THAN ONE YEAR AND AN ACQUISITION COST OF
\$5,000.00 OR MORE PER UNIT.

BUDGET CODES	QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST	JUSTIFICATION FOR PURCHASE OF EACH ITEM
		N/A no equipment over \$5000		0.00 0.00	

TOTAL 0.00

DUPLICATE FORM AS NEEDED (COMPUTE GRAND TOTAL MANUALLY)

**GRAND TOTAL
EQUIPMENT** _____

C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: Coffee County
Special Education Instruction Program

Acct. No. 71200	Description	Justification	
X 116	Teachers	To pay for teachers working with SE students	
	128 Homebound Teachers	To pay for homebound teachers working w/ SE students	
	162 Clerical Personnel	To pay for SE clerical personnel	
X 163	Educational Assistants	To pay for SE educational assistants	
	171 Speech Pathologist	To pay for SE speech pathologist	
X 189	Other Salaries & Wages (Specify)	½ Speech Assistant Position	
X 195	Certified Substitute Teachers	Certified Substitutes for SE teachers	
X 198	Non-Certified Substitute Teachers	Non-Certified Substitutes for SE teachers	
X 201	Social Security	Fringe benefits for above salaries	
X 204	State Retirement	Fringe benefits for above salaries	
X 206	Life Insurance	Fringe benefits for above salaries	
X 207	Medical Insurance	Fringe benefits for above salaries	
	208 Dental Insurance	Fringe benefits for above salaries	
	210 Unemployment compensation	Fringe benefits for above salaries	
X 212	Employer Medicare	Fringe benefits for above salaries	
	299 Other Fringe Benefits (Specify)		
	310 Contracts with other Public Agencies	Contract with:	For:
	311 Contracts with other School Systems	Contract with:	For:
	312 Contracts with Private Agencies	Contract with:	For:
	322 Evaluation & Testing	To evaluate and test S. E. students	
	330 Operating Lease Payments (Specify)		
X 336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment	
	356 Tuition	To pay tuition for SE students unable to afford it	
	369 Contracts for Substitute Teachers - Certified	To pay actual contracts for certified SE substitute teachers	
	370 Contracts for Substitute Teachers – Non-Certified	To pay actual contracts for non-certified SE substitute teachers	
X 399	Other Contracted Services (Specify)	Occupational and Physical Therapist, Deaf Educator	
X 429	Instructional Supplies & Materials	To purchase supplemental supplies/materials for the SE classroom	
X 449	Textbooks	To purchase supplementary textbooks for SE students	
X 499	Other Supplies & Materials (Specify)	Supplies and Materials for SE support staff (non-instructional supplies, wipes, cleaning supplies, tape, soap dispenser, Staff dev. Training materials)	
	535 Fee Waivers	To pay fees for SE students that cannot afford them	
X 599	Other Charges (Specify)	To purchase other supplies and materials not covered under 429 and 499	

			walkie talkies, phones, cd/dvd players, etc)
X	725	Special Education Equipment *	Other Special Educational equipment under \$5000.(Fm system/student comp

C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: Coffee County

Students Support Services/Other Student Support

	Acct. No. 72130	Description	Justification
	123	Guidance Personnel	SE to pay salary of guidance personnel to work w/children w/disabilities
	124	Psychological Personnel	To pay salary of SE psychological personnel
	130	Social Workers	To pay salary of SE social workers
	135	Assessment Personnel	To pay salary of SE assessment personnel
	161	Secretary(s)	To pay salary of SE secretary for support personnel
	162	Clerical Personnel	To pay salary of SE clerical worker for support personnel
	164	Attendants	To pay salary of SE attendants
	170	School Resource Officers	To pay salary of SE school resource officer
	189	Other Salaries and Wages (Specify)	
	201	Social Security	Fringe benefits for above salaries
	204	State Retirement	Fringe benefits for above salaries
	206	Life Insurance	Fringe benefits for above salaries
	207	Medical Insurance	Fringe benefits for above salaries
	208	Dental Insurance	Fringe benefits for above salaries
	210	Unemployment Compensation	Fringe benefits for above salaries
	212	Employer Medicare	Fringe benefits for above salaries
	299	Other Fringe Benefits (Specify)	
	307	Communication	SE communication costs
	309	Contracts with Government Agencies	Contract with: _____ For: _____
	311	Contracts with other School Systems	Contract with: _____ For: _____
X	322	Evaluation & Testing	To evaluate and test SE students by guidance, psychological, or assessment staff
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services - Equipment	To maintain & repair equipment used by support staff
	348	Postal Charges	To pay for postage used by support staff
	355	Travel	Travel by SE support staff
	399	Other Contracted Services (Specify)	
	499	Other Supplies & Materials (Specify)	
	524	In-Service/Staff Development	Staff development specifically designed for support staff
	599	Other Charges (Specify)	

	790	Other Equipment (Specify)	
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C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: Coffee County
Support Services/Special Education Program

	Acct. No. 72220	Description	Justification
	105	Supervisor/Director	Pay salary for SE Supervisor/Director
X	124	Psychological Personnel	To pay salary of SE psychologist
	135	Assessment Personnel	To pay salary of SE assessment personnel
X	161	Secretary(s)	To pay salary of SE secretary
	162	Clerical Personnel	To pay salary of SE clerks
	171	Speech Pathologist (Supervisory)	To pay for SE speech pathologist for supervisory services
	189	Other Salaries and Wages (Specify)	
	196	In-Service Training	Pay for training of SE support staff
X	201	Social Security	Fringe benefits for above personnel
X	204	State Retirement	Fringe benefits for above personnel
X	206	Life Insurance	Fringe benefits for above personnel
X	207	Medical Insurance	Fringe benefits for above personnel
	208	Dental Insurance	Fringe benefits for above personnel
	210	Unemployment Compensation	Fringe benefits for above personnel
X	212	Employer Medicare	Fringe benefits for above personnel
	299	Other Fringe Benefits (Specify)	
	307	Communication	SE communication costs
	308	Consultants	To pay consultants For:
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment
	348	Postal Charges	To pay for postal charges for SE programs
X	355	Travel	Travel for SE support Staff For: Travel between schools and meeting
	399	Other Contracted Services (Specify)	
X	499	Other Supplies & Materials (Specify)	Supplies and materials for SE support staff (training modules for pare educ training)

X	524	In-Services/Staff Development	Staff development for SE support staff
X	599	Other Charges (Specify)	Other supplies and materials with short life spans SE support staff (service contract for copiers/printers)
X	701	Administrative Equipment	To replace administrative office equipment (computer table/desk)

C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page
IDEA, PART B

LEA: Coffee County

Support Services/School Administration/Office of Principal

	Acct. No	Description	Justification
	72410		
	104	Principal (s)	Pay salary of school principal supervising SE students
	119	Accountants/Bookkeepers	To pay salary of SE accountant/bookkeeper
	139	Assistant Principal(s)	To pay salary of assistant principal supervising SE students
	161	Secretary(s)	To pay salary for school secretary
	162	Clerical Personnel	To pay salary for school clerks
	189	Other Salaries and Wages (Specify)	
	196	In-Service Training	In-service for school administrative staff serving SE students
	201	Social Security	Fringe benefits for above personnel
	204	State Retirement	Fringe benefits for above personnel
	206	Life Insurance	Fringe benefits for above personnel
	207	Medical Insurance	Fringe benefits for above personnel
	208	Dental Insurance	Fringe benefits for above personnel
	210	Unemployment Compensation	Fringe benefits for above personnel
	212	Employer Medicare	Fringe benefits for above personnel
	299	Other Fringe Benefits (Specify)	
X	307	Communication	SE communication costs
	317	Data Processing Services	SE costs for data processing services
	320	Dues and Memberships	Professional due/memberships for SE office staff
	330	Operating Lease Payments (Specify)	
	336	Maintenance & Repair Services-Equipment	To maintain and repair SE office equipment
	348	Postal Charges	To pay for SE postal charges
	355	Travel	To pay travel for SE school administrative staff
	399	Other Contracted Services (Specify)	
	411	Data Processing Supplies	To maintain data processing supplies for the SE program
	435	Office Supplies	Supplies for SE office staff
	499	Other Supplies & Materials (Specify)	
	524	In-Services/Staff Development	Staff training for SE school administrative staff
	599	Other Charges (Specify)	

	701 Administration Equipment (Specify)	
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C. FINANCIAL INFORMATION
5. Estimated Expenditure Justification Page

LEA: Coffee County

PRESCHOOL GRANT

Special Education Instruction Program

Acct. No. 71200	Description	Justification	
116	Teachers	To pay for teachers working with SE students	
128	Homebound Teachers	To pay for homebound teachers working w/ SE students	
162	Clerical Personnel	To pay for SE clerical personnel	
X 163	Educational Assistants	To pay for SE educational assistants	
171	Speech Pathologist	To pay for SE speech pathologist	
189	Other Salaries & Wages (Specify)		
195	Certified Substitute Teachers	Certified Substitutes for SE teachers	
198	Non-Certified Substitute Teachers	Non-Certified Substitutes for SE teachers	
X 201	Social Security	Fringe benefits for above salaries	
X 204	State Retirement	Fringe benefits for above salaries	
206	Life Insurance	Fringe benefits for above salaries	
207	Medical Insurance	Fringe benefits for above salaries	
208	Dental Insurance	Fringe benefits for above salaries	
210	Unemployment compensation	Fringe benefits for above salaries	
X 212	Employer Medicare	Fringe benefits for above salaries	
299	Other Fringe Benefits (Specify)		
310	Contracts with other Public Agencies	Contract with:	For:
311	Contracts with other School Systems	Contract with:	For:
312	Contracts with Private Agencies	Contract with:	For:
322	Evaluation & Testing	To evaluate and test S. E. students	
330	Operating Lease Payments (Specify)		
336	Maintenance & Repair Services-Equipment	To maintain and repair SE equipment	
356	Tuition	To pay tuition for SE students unable to afford it	
369	Contracts for Substitute Teachers - Certified	To pay actual contracts for certified SE substitute teachers	
370	Contracts for Substitute Teachers – Non-Certified	To pay actual contracts for non-certified SE substitute teachers	
399	Other Contracted Services (Specify)		
429	Instructional Supplies & Materials	To purchase supplemental supplies/materials for the SE classroom	
449	Textbooks	To purchase supplementary textbooks for SE students	
499	Other Supplies & Materials (Specify)		
535	Fee Waivers	To pay fees for SE students that cannot afford them	

	599	Other Charges (Specify)	
	725	Special Education Equipment *	

C. FINANCIAL INFORMATION (continued)
6. General Purpose Funds Only
Non-Supplanting/Maintenance of Effort

a. Expenditures for 2006-2007

Actual amount expended for students with disabilities served (State's Sp Ed Expenditure Report 2006-2007)	<u>\$2,700,797</u>
Total unduplicated count of disabled students served by the school system (End of Year Report 2006-2007)	<u>927</u>
Per pupil expenditures 2006-2007 Divide a (1) by a (2)	<u>\$2,913.48</u>

b. Expenditures for 2007-2008

1. Actual amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2007 - 2008)	<u>\$2,934,167</u>
2. Total unduplicated count of disabled students served by the school system (End of Year Report 2007-2008)	<u>578</u>
	<u>\$5076.41</u>

c. Expenditures for 2008-2009 *

1. Actual or projected (Circle one) amount expended for students with disabilities served (State Sp Ed Expenditure Report, 2008 - 2009)	<u>\$3,118,899</u>
2. Total unduplicated count of disabled students served by the school system (End of Year Report, 2008-2009)	<u>687</u>
3. Per pupil actual or projected expenditures 2008-2009 Divide b (1) by b (2)	<u>\$4540</u>

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4. System's total net enrollment (All Students) 4472

Percentage of S.E. Students (Divide c.2 by c.4)
15.36%

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d. Projected Expenditures for 2009-2010

(Page 14, Total Expenditures General Purpose Funds) \$3,252,379

* **NOTE:** If c.1. and c.3 are less than b.1 and b.3., a maintenance of effort problem has occurred. Please submit documentation that justifies this reduction in expenditures. Acceptable reasons to reduce MOE are provided at 34 CFR Part. 300. 204 *Exception to maintenance of effort*. Funding will be held until this is corrected or justified. If d. is less than c.1., a potential maintenance of effort problem may occur. Work closely with your finance office/management consultant during this school year.

Calculation of
Indirect Cost (Restricted Rate)

$$\frac{902746 - 11000}{884054.72} = \frac{891746}{884054.72} \times \frac{1.0087}{0.87} = \frac{7691.28}{1.0087} \quad \text{Total}$$

IDEA Allocation Any Equipment and/or permissive use of funds Adjusted Allocation Ind. Cost Ind. Cost % Max. Indirect Cost

$$\frac{23097 - 0}{21248.39} = \frac{23097}{21248.39} \times \frac{1.0087}{0.87} = \frac{1848.61}{1.0087} \quad \text{Max. Indirect Cost}$$

Total PS Allocation Any Equipment and/or permissive use of funds Adjusted Allocation Ind. Cost Inc. Cost % Max. Indirect Cost

SAMPLE:

System: Tennessee City Schools

Indirect Cost Rate: 1.23%

$$\frac{8,605,566 - 15,000}{8,590,566} = \frac{8,486,185.91}{8,590,566} \times \frac{1.0123}{1.23\%} = \frac{104,380.09}{1.0123} \quad \text{Max. Ind. Cost}$$

Total IDEA Allocation Equipment and/or permissive use of funds Adjusted Allocation Ind. Cost Ind. Cost % Max. Ind. Cost

System: Volunteer County Schools

Indirect Cost Rate: 0.81%

$$\frac{74,152 - 0}{74,152} = \frac{73,556.19}{74,152} \times \frac{1.0081}{0.81\%} = \frac{595.81}{1.0081} \quad \text{Max. Ind. Cost}$$

Total PS Allocation Equipment And/or permissive use of funds Adjusted Allocation Ind. Cost Ind. Cost % Max. Ind. Cost